

Discover **Inlet**

Home of

**BLACK FLY CHALLENGE**

One Square Mile of Hope

Adirondack Kids Day™

NEW YORK SHOOTOUT

Inlet Information Office

PO Box 266, 160 Route 28

Inlet, NY 13360

1-866-GO INLET

315-357-5501 Fax: 315-357-3570

Tourism: [inletny.com](http://inletny.com)

Government: [townofinlet.org](http://townofinlet.org)

[info@inletny.com](mailto:info@inletny.com)

Inlet Fall Festival  
September 21 & 22, 2019

January, 2019

Dear Crafter:

The Town of Inlet will sponsor the 26<sup>th</sup> annual Fall Festival on Saturday and Sunday, September 21<sup>st</sup> and 22<sup>nd</sup> at Fern Park. During the 2018 show, vendors who attended both days were given the chance to prepay and reserve their space. And now the remaining spaces are available first come, first served, so please get your applications in early.

**\*\* The Town of Inlet must require that all vendors provide a certificate of insurance - minimum \$300,000 listing the Town of Inlet as additionally insured. Certificate must be provided before setting up for the show.**

You must provide your own tables and chairs and your own tent. The cost of a 12 ft. x 12 ft. outdoor site for two days is \$50. A 10 ft. x 10 ft. site inside the covered pavilion is \$65 for both days. NOTE: There is an additional charge of \$5 for an electrical hook-up (only available indoors). An electrical issue, which we are still unable to fix, at Fern Park makes it a requirement of food vendors to provide their own electricity. **A late fee of \$10 will be charged for any applications received after September 1, 2019.**

Crafters may begin setting up at Fern Park on Friday, September 20<sup>th</sup> at 10 a.m. or on Saturday, September 21<sup>st</sup> at 7 a.m. The Fall Festival will be open 10 a.m. to 5 p.m. on Saturday and 10 a.m. to 4 p.m. on Sunday. Campers and recreational vehicles will be allowed to park in a designated area of Fern Park overnight. However, Fern Park is not a campground, so it offers no amenities. Please provide vehicle's license number on application if you intend to "camp" at Fern Park.

In order to allow ample parking for our festival patrons, we will not allow any parking at Fern Park by crafters/vendors who are not "camping". You will be allowed to unload your vehicle, and then it must be moved down to Arrowhead Park (downtown Inlet) where a shuttle bus will take you back to Fern Park. Those with an official Handicapped Parking sticker and campers staying overnight will be the only exceptions to this rule.

As always, we plan to have a large variety of crafters, vendors and food booths, as well as entertainment for children and adults. Watch our website, [InletFallFestival.com](http://InletFallFestival.com), for a schedule of music & entertainers. We hope you will participate this year and help make our 26<sup>th</sup> Fall Festival a great success.

If you have any questions, please call the Inlet Information Office at (315) 357-5501 or 1-866-GO INLET. Information about the show can be found at [www.inletfallfestival.com](http://www.inletfallfestival.com)

Sincerely,  
Adele Burnett

APPLICATION FORM FOR "INLET FALL FESTIVAL" IS ENCLOSED.

Please fill it out and return it with your entry fee as quickly as possible to facilitate the assignment of sites.

# 26<sup>th</sup> Annual Inlet Fall Festival

Saturday & Sunday, September 21 & 22, 2019

Fern Park, 7 Loomis Road (off South Shore Road), Inlet, New York

**Please Note - All vendors are required to provide a certificate of insurance - minimum \$300,000 listing the Town of Inlet as additionally insured.**

## **SET UP:**

Friday, September 20<sup>th</sup> from 10 a.m. - 4 p.m.

Saturday, September 21<sup>st</sup> from 7 a.m. - 9 a.m.

There will not be anyone onsite to assist you after 6:00 p.m. on Friday nor prior to 7:00 a.m. on Saturday.

As soon as your vehicle is unloaded, please move to the parking lot to allow for others to do the same.

All vehicles must be off the field by 9:45 a.m. Saturday morning.

**CRAFT FAIR HOURS:** Saturday 10 a.m. – 5 p.m. & Sunday 10 a.m. – 4 p.m.

**FEES:** Indoor site - \$65 for two days (Add an additional \$5 if you need an electrical hook-up) Outdoor site - \$50 for two days (Sorry-There is no electric available for any outdoor vendors)

**An additional \$20 will be added for any application received after September 1, 2019.**

If you wish to participate, please fill out the form below and mail it with your check or money order made payable to:

**TOWN OF INLET INFORMATION OFFICE, P.O. Box 266FF, Inlet, NY 13360**

Payment must be included with the application form or it will be mailed back to you.

There will be a \$20 surcharge for any returned checks.

**A 50% refund will be available if you cancel at least 30 days prior to the event.**

You will receive your site number the first week of September.

Security will be provided on Friday and Saturday nights.

There is no cell service at Fern Park. If you wish to use the wifi at this location, let us know so we can give you the password. **\*If your phone has wifi calling, turn it on before you get here and you will be able to make calls!**

**26<sup>th</sup> Annual Inlet Fall Festival**  
**Saturday & Sunday, September 21 & 22, 2019**  
**Fern Park, 7 Loomis Road (off South Shore Road), Inlet, New York**

**Please read carefully, and answer every question.**

NAME: \_\_\_\_\_

DBA (Doing Business As): \_\_\_\_\_

PRODUCT DESCRIPTION: \_\_\_\_\_

(This description will be printed in our brochure and on Inlet's websites)

PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ TAX IDENTIFICATION NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

FACEBOOK: \_\_\_\_\_

Your product description will automatically be listed on the event's website & in the event's brochure. Please circle any/all contact information you would like to have listed on our website and in our brochure. **If you do not circle anything, your information will not be listed!**

Business Name    Your Name    Website/Email    Phone Number    Facebook

How would you like us to send next year's application?     Regular Mail     Email

**Please note, that if you have unsubscribed from the emails being sent from the Inlet Information Office, then you will not be able to receive the application through email.**

*Please check desired site:*

Outdoor Food Vendor Site:     \$50    12'x12' Outdoor Site:     \$50

10'x10' Indoor Site:     \$65    10'x10' Indoor Site w/Electric:  \$70

Please refer to map and list 5 desired site numbers in order of preference: \_\_\_\_\_

**(Please DO NOT say "Same as last year" Refer to the 2019 map - Some sites are already reserved! Site #s are NOT guaranteed!)**

Will you need one of our staff to tend your booth for breaks?     Yes     No

Will you be "camping" at Fern Park?     Yes     No

Fern Park is not a campground.    If Yes - Vehicle License # \_\_\_\_\_

Will you be using the free wifi for sales?     Yes     No

Will you be demonstrating at your booth?     Yes     No

Demonstrating - working on product, demonstrating how product is used, signing books, etc.

Do you need electricity in order to demonstrate?     Yes     No

Please note, electricity only available at indoor booths, however small/quiet generators will be allowed outdoors.

Insurance Certificate Attached \_\_\_\_\_ Will send later \_\_\_\_\_

Office Use

Paid \_\_\_\_\_ Date \_\_\_\_\_

Site # \_\_\_\_\_ Received # \_\_\_\_\_