

43rd Annual "Arts in the Park" - July 20 & 21, 2019

January, 2019

Dear Crafters:

This year is our 43rd Annual "Arts in the Park" taking place in beautiful Arrowhead Park. This show is always scheduled for the third weekend in July. We are continuing to keep this show focused on **HANDMADE** items. **In order to enter, you must supply us with a photo of yourself working in your workshop.** If it has been more than 3 years since you submitted a photo, we will be asking you for a current one. **We are still only allowing the first 10 jewelers! As of January 1, 2019 we already have 5 jewelers.** We may limit other categories as well, if necessary, to ensure each vendor has a fair representation. We will have live music throughout the day and plan to have food available during this event. **For-profit food vendors are NOT allowed in Arrowhead Park.** For this event we will be selecting one local not-for-profit organization to handle the food sales.

All of you should be aware that New York State does canvass craft shows. Therefore we request that all crafters have a tax identification number and supply it on your application form. Also, Hamilton County charges 8% sales tax.

Reminder: All vendors will be required to supply a certificate of insurance - minimum \$300,000 listing the Town of Inlet as additionally insured. Please submit a copy prior to setting up at the event.

Every site is a standard 12 ft x 12 ft outdoor site. Vendors are responsible for tent(s), table(s) and all needed displays. **The cost of a space has increased, and will be \$90 for two days and \$75 for one day.** Any application received after July 1, 2019 will be charged a late fee of \$20 (or \$95 for one day and \$110 for two days). If your application is not accepted for any reason, we will contact you and return your fee.

****New** The map is setup the same, but most of the numbers are different! Please refer to the map and DO NOT STATE "same as last".** We have included a detailed map showing the site layout. Spaces will be assigned to best benefit the overall show. You may request a site. First application and sequential receipts of applications will receive first choice. This means **you are not guaranteed the location requested.** Confirmation of site numbers will be mailed the end of June.

The show is scheduled to run from 10-5 on Saturday and 10-4 on Sunday. **Crafters will be assigned a set up time on either Friday evening or Saturday morning.** (Please mark your preference on the application. If you do not chose a day we will assign you a setup time on Friday.) **Because of the youth programs scheduled - No crafter will be allowed on the field prior to 3:30 on Friday.** Please unload your vehicle as quickly as possible and move it to the parking lot. All crafters will be asked to move their vehicles to Fern Park during show hours. A shuttle bus will be provided on Saturday and Sunday. Campers and recreational vehicles will be allowed to park in Fern Park overnight, however, Fern Park is not a campground, and so there are no amenities. Please provide your vehicle's license number on the application if you intend to park your camper overnight at Fern Park. Anyone planning on staying at a motel or cabin should make reservations well in advance. **Remember No Pets Allowed in Crafter Booths!**

We look forward to seeing you and celebrating our 43rd year!

Adele Burnett

APPLICATION FORM FOR "ARTS IN THE PARK" IS ENCLOSED.

Please fill it out and return it with your entry fee as quickly as possible. Thank you.

43rd Annual "Arts in the Park"
Saturday & Sunday, July 20 & 21, 2019
Arrowhead Park, 160 Route 28, Inlet, New York

Please Note - All vendors are required to provide a certificate of insurance - minimum \$300,000 listing the Town of Inlet as additionally insured.

SET UP will be assigned within the following times:

Friday, July 19th from 3:30 - 4:30 p.m. or
Saturday, July 20th from 7:00 - 9:00 a.m.

No one will be allowed on the field prior to 3:30 p.m. on Friday.

Please pay attention to the time you are assigned and try to show up at the correct time. There will not be anyone onsite to assist you after 6:00 p.m. on Friday nor prior to 7:00 a.m. on Saturday.

As soon as your vehicle is unloaded, please move to the parking lot to allow for others to do the same.

All vehicles must be off the field by 9:45 a.m. Saturday morning.

CRAFT FAIR HOURS: Saturday 10 a.m. - 5 p.m. & Sunday 10 a.m. - 4 p.m.

FEES: \$90 for two days - \$75 for one day

After July 1, 2019 a \$20 late fee will be added (\$110 for two days - \$95 for one day)

If you wish to participate, please fill out the form included and mail it with your check or money order made payable to:

The Town of Inlet Information Office, PO Box 266CF, Inlet, NY 13360

Payment & picture must be included with your application or it will be mailed back to you.

There will be a \$20 surcharge (payable by cash or money order) for any returned checks.

A 50% refund is only available if you cancel at least 30 days prior to the event.

You will receive your site number the end of June.

CRAFTER PARKING IS AT FERN PARK ONLY!! Parking in Arrowhead Park limits your customers' parking. If your car is found at Arrowhead Park, you will be asked to move it, and may not be invited back.

Security is not provided. Arrowhead Park is located in the center of town, near the Inlet Town Hall & Police Station.

There is limited cell service at Arrowhead Park, but there is good wifi. ***If your phone has wifi calling, turn it on before you get here and you will be able to make calls!**

SORRY - NO DOGS ALLOWED AT VENDOR BOOTHS.

43rd Annual "Arts in the Park" Application
Saturday & Sunday, July 20 & 21, 2019
Arrowhead Park, 160 Route 28, Inlet, New York

Please read carefully, and answer every question.

NAME: _____

DBA (Doing Business As): _____

PRODUCT DESCRIPTION: _____

(This description will be printed in the brochure and used on Inlet's websites)

PHONE: (_____) _____ TAX IDENTIFICATION #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

WEBSITE: _____

FACEBOOK: _____

Your product description will automatically be listed on the event's website & in the event's brochure. Please circle any/all contact information you would like to have listed on our website and in our brochure. **If you do not circle anything, your information will not be listed!**

Business Name	Your Name	Website/Email	Phone Number	Facebook
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How would you like us to send next year's application?: _____ Regular Mail _____ Email

Please note, that if you have unsubscribed from the emails being sent from the Inlet Information Office, then you will not be able to receive the application through email.

Please check one: TWO DAYS: _____ \$90 Setup Preference: Friday or Saturday (circle one)

ONE DAY: _____ \$75 Saturday or Sunday (circle one)

Please refer to the map and list 5 desired site numbers in order of preference: _____

(Please DO NOT say "Same as last year" Refer to the 2019 map - the map numbers have changed and many sites are already reserved! Site #s are NOT guaranteed!)

Photo enclosed: _____ Photo on file: * _____ *If photo is older than 3 years, a new photo is required

Will you need one of our staff to tend your booth for breaks? _____ Yes _____ No

Will you be "camping" at Fern Park? _____ Yes _____ No
 Fern Park is not a campground. If Yes - Vehicle License # _____

Will you be towing a trailer at setup time? _____ Yes _____ No

Will you be using the free wifi for sales? _____ Yes _____ No

*Demonstrating - working on product, signing books, showing how to use product, etc.

Will you be demonstrating* at your booth? _____ Yes _____ No

Do you need electricity in order to demonstrate? _____ Yes _____ No

Electric is not available, however, the use of your own small/quiet generator may be allowed.

Insurance Certificate Attached _____ Will send later _____

Office Use

Paid _____ Date _____

Site # _____ # Received _____